

**Holly Elementary | PAC General Meeting
February 16, 2023**

Attendees: Rachel McInnes (Co-Chair), Rachel Siu (Co-Chair), Erica Ediger (Treasurer), Julie Herndier (Secretary), Julia Melish (DPAC Rep), Cindy Ghashghaee (future Treasurer), Bonnie Nelmes, + one parent in-person.

Regrets: Jacquie Von Shulmann, Kristen Brind (Teacher rep)

Rachel McInnes commences meeting at 7:05 pm.

Approval of Agenda - Rachel M is inquiring about agenda items to be added. Rachel M approves the agenda.

Agenda revisions:

No teachers report. Put a motion to approve the agenda with the elimination of the Teacher's Report. Jules first and Bonnie was second. All in favour of amended - approved.

Approval of Minutes (January 24th, 2023) - Rachel M approves the minutes from the previous meeting

Rachel M makes a motion for the Minutes to be approved as their published.

First - Julia, Second: Cindy - all in favour - unanimous.

Introduction of Executive.

Principal's Report - presented by Bonnie Nelmes - click [here](#) for full report.

Note: Hot lunch on March 9 will have to be moved to Mr Humara's room or Ms Park's Science Room.

Teacher's Report

None

DPAC report

There is no report as this meeting precedes the next meeting.

Julia is meeting with our School Trustee at the next DPAC meeting and Julia is able to take questions from parents and represent them at the meeting.

[Note to Parents from the Secretary: What is DPAC?

DPACs are the legislated parent voice at the school district level, representing the collective views of school [Parents' Advisory Councils \(PAC\)](#) in a school district.

DPACs advise the board of education on any matter relating to education in their school district. DPACs advocate for parental involvement in the education system and give input into the development of education policy. As an official stakeholder, the DPAC is offered seat(s) on district committees such as policy, finance or budget etc.

You can learn more about what DPAC does [here.](#)]

Treasurer report

Erica provided a summary of our financial positions. Full report can be found [here](#). Highlights include:

Beginning cash balance is \$39,784

Income (cash in) is \$26,254

Total Expenses (cash out) - \$7,183

Ending Cash balance \$58,854

Gaming Acct: \$13,121

Income \$7,729

Expenses \$8,525

Ending cash balance - \$12,325

Overall we have a healthy PAC fund.

Co-Chair's (President's) Report (Rachel McInnes)

Executive Voting

Rachel M would like to know if there are any other nominations for Treasurer (3x). Cindy do you accept the the nomination. Jen first. Rachel is second. All in favour - unanimous. Opposed - none.

Spring Fair Update from Rachel Siu

Rachel is thrilled to be sharing a soft come back of the Holly Spring Fair.

Rachel inquires with Bonnie what the expectation is regarding First Aid at the Spring Fair. Are we clear on how many people you have on hand for the duration of the event.

Julia shares that previously there were medical professionals who took turns taking shifts.

Holly Jars update: Giving the jars to the divisions to fill.

Email to parents seeking day of volunteers will go out after March break. Parent help will be needed for set up, clean up, etc.

Classes will produce 4 kids per classroom, per game.

There will be a Musical Treats. The theme is "We're Back"

The fair will include: Musical Treats, 50/50 (adult only raffle game), the new Holly Jars, BBQ, Inflatables (including a dunk tank), Games, Face Painting, Silent Auction, and First Aid.

Hot Lunch

A Hot Lunch Coordinator will be needed in September 2023. If you are interested, please email hollyelementarypac@gmail.com. Elana is willing to finish the year but is seeking a replacement for next year.

The Hot Lunch Coordinator role includes:

Selecting dates (in partnership with School Admin) for hot lunches

Selecting and liaising with vendors for hot lunch items

Managing Munch N Lunch electronic ordering for hot lunches

Coordinating each hot lunch, including food pick up and distribution into divisions

Coordinating hot lunch volunteers

Volunteers are encouraged to come out to help with Hot Lunches - dates can be found in the PAC calendar here. It's a great way to get a glimpse into Holly life and kids are always so excited to see their parents deliver their classroom hot lunch. Email hollyelementarypack@gmail.com to get more hot lunch volunteering information!

Fruits & Veggies Program

Kristy has been helpfully doing the fruits and veggies program but will be moving on at the end of the 2023 school year. We thank her for all her help and are **seeking a new Fruits & Veggies Program Coordinator**. The responsibilities include: liaise with vendor, receive fruit & veggies and distribute them to the classrooms. Must have Food Safe.

Please email hollyelementarypac@gmail.com for more information about the role or to put your name forward.

DPAC Liaison for 2023

Julia Melish has been doing a wonderful job filling the role of DPAC Liaison but she will be moving on at the end of the 2023 school year. **We are seeking a new DPAC for 2023.** Please see DPAC Report section above for an explanation of what the DPAC is and please email hollyelementarypac@gmail.com for more information about the role or to put your name forward.

Fundraising

Movie Night is March 3, 2023.

Purdy's Easter Chocolate Fundraiser -Rachel M has requested that the Purdy's fundraiser goes out via email.

Rachel M to add both Cobbs bread fundraiser and Bottle Drive fundraiser information to the PAC website.

Additional Business

There was discussion of a possible legacy 'gift' from the PAC, for example a steel gazebo. Julia or Erica to action after further discussion.

Julie Herndier is continuing to research the Gaga ball court as a secondary possibility.

One of the attending parents inquires about EA counts in the school and budget from the district. An inquiry will be made at the next DPAC meeting about this, as well as about how projects from the District like field drainage are instigated.

Discussion about bringing back PAC Classroom Parent Liaisons in the 2023/24 school year. PAC Executive to discuss at the next meeting.

Rachel M makes a motion to adjourn the meeting at 8:07 pm. First - Rachel. Second - Jules.

Next meeting date is April 27th.