

**Holly Elementary | PAC General Meeting
May 25, 2023**

Attendees: Rachel MacInnes (Co-Chair), Rachel Siu (Co-Chair), Julie Herndier (Secretary), Cindy Ghashghaee (Treasurer), Jacquie Von Shulmann, Kristen Brind (Teacher rep), Julia Melish (DPAC Rep), Erica Ediger (Treasurer), Elana Vaupotic & Bonnie Nelmes (Principal) and 2 parents as welcome members at large.

Regrets: None

Rachel MacInnes commences the meeting at 7:04 pm. Rachel M is having a few little technical difficulties with Zoom not cooperating but is working on getting the Zoom up and running.

Rachel M introduces the PAC Executive.

Approval of Agenda - Rachel M is inquiring about agenda items to be added. No agenda items are submitted.

Rachel M approves the agenda. Cindy first. Rachel S seconds - all approve.

Approval of Minutes (April 27, 2023) - Rachel M makes a motion for the Minutes to be approved as published. Rachel S first and Jules second. All in favour - unanimous.

Principal's Report - presented by Bonnie Nelmes - please click [HERE](#) for a copy of the full report.

A few principal report highlights:

Next week (starting May 29, 2023) is 'bike to school week' - Mr Hunter's class will be doing a project around tracking student participation.

Great turnout for Starting with Stories for K parents to come in and check out the school. The PAC presentation was well received; parents are encouraged to participate at various levels. You can volunteer a little or as much as you want!

Track and field: out of 80 students who attended the meet, 33 went on to Districts.

Two ducklings successfully hatched. The ducklings go onto life on the Farm at McClukcy's Farm.

The 2023/24 School Calendar is out. You can find it [HERE](#).

Calling all Parent Volunteers! We are hosting a Volunteer Appreciation event for all parents and volunteers the morning of June 14th, outside the front of the school. We'll have coffee & goodies.

There are three teachers retiring: Ms Lane, Mrs Bowers & Mrs Nelmes.
The incoming Principal is Scott Preddy, who is currently Principal of Hellings Elementary in N Delta.

The band program will change in the 23/24 school year; it's no longer mandatory. More to come.

Note: Historically the Grade 5 families have done the Sports Day Concession for their Grade 6 camp the following year. Ms Von Shulmann will send an email asking if a Grade 5 parent will coordinate a Sports Day concession.

Teacher's Report

Teacher's report included within the Principal Report.

DPAC report

Julia shares that it was also the DPAC AGM wherein they voted on their Executive for next year. They highlighted that there are DPAC grants available for various activities; for example travel for school sports.

This year there were more affordability grants that were available.

Last meeting the DPAC Chair mentioned she is eager to help schools with their Bylaws and Executives to ensure PACs feel well informed and confident about how to correctly run a PAC. Her intention is to ensure that new PACs that came out of the pandemic are well supported with how things work.

There is a School & Safety Committee being formed in Delta. They are seeking members.

[Note to Parents from the Secretary: What is DPAC?

DPACs are the legislated parent voice at the school district level, representing the collective views of school [Parents' Advisory Councils \(PAC\)](#) in a school district.

DPACs advise the board of education on any matter relating to education in their school district. DPACs advocate for parental involvement in the education system and give input into the development of education policy. As an official stakeholder, the DPAC is offered seat(s) on district committees such as policy, finance or budget etc.

You can learn more about what DPAC does [here.](#)]

Treasurer report

Cindy provided a summary of our financial positions. Full report can be found [here](#). Highlights include:

Beginning cash balance is **\$39,784**

Income (cash in) is **\$22190.87**

Total Expenses (cash out) - \$12,732.35

Ending Cash balance **\$48,926.28**

Gaming Acct: \$13,121

Income \$7,728.55

Expenses \$9,512.66

Ending cash balance - \$12,628.37

Overall we have a healthy PAC fund. Rachel MacInnes mentions she has some Spring Fair sponsorship cheques that continue to come in.

2023/24 Budget discussion ensues with dates briefly discussed. Proposed budget for the 2023/24 school year can be found [HERE](#). (It will be voted on at the first PAC meeting in September. See Holly PAC website for date confirmation closer to)

Do we want to add a fourth spot to sell as Silent Auction?

Spring Fundraiser 2024 will be a Bingo Night with a book of tickets 50/50 raffle - 10 tickets of \$10 per tickets, per family with the 50/50 draw taking place on Bingo Night. A booklet per family, not per child.

Spending Plans (full list of spending plans can be found in the budget - link provided above):

Field Trips (allocate the grant and PAC top up)

Ticket printing

PE Enhancement - split between General and Gaming - PAC will pay for tennis or Zumba

Gaming account will land around \$5,000 - which is best practice.

Fundraising Plans for 2023/24:

Spirit Wear

Hot Lunch

Neufeld x 2

Bingo 2024 Parking
Purdy's
Pancake Breakfast
Treat Days (post Bingo)
Bingo cards + concession

More parent involvement is encouraged this year to ensure all fundraisers are successful.

Christmas Family Market is a maybe for fall 2023.

We can assess at the end of the year if we hit our budget and if we are ok for our budget.

Welcome back BBQ is September 7, 2023.

PAC Executive meeting and General in September dates to be determined after consulting with new PAC members and new principal.

Co-Chair's (President's) Report (Rachel MacInnes)

Toonie Treat Days will run now until the end of the year on Fridays

Last Thursday was a soft start and the PAC made \$44. Great job!

Hot Lunch

A Hot Lunch Coordinator has been found to start in September 2023. Elana has done a great job of working hard to offer diverse and delicious hot lunches throughout the school year.

Volunteers are encouraged to come out to help with Hot Lunches - dates can be found in the PAC calendar on the Holly website. It's a great way to get a glimpse into Holly life and kids are always so excited to see their parents deliver their classroom hot lunch. Email hollyelementarypac@gmail.com to get more hot lunch volunteering information!

Fruits & Veggies Program

Kristy has been helpfully doing the fruits and veggies program but will be moving on at the end of the 2023 school year. We thank her for all her help.

We have found a Fruits & Veggies person for 2023/24.

Fundraising

Friday Toonie Treat Days will be an end of year fundraiser - Rachel MacInnes will spearhead.

There is an upcoming fundraiser in partnership with Cookies Ice Cream shop. 20% of ice cream sales over the weekend of June 10 & 11 will be donated to the Holly PAC. We plan to advertise extensively in order to support this fundraiser and make it successful!

Nominations & Election into Executive Roles for 2023/2024 Holly PAC

The open roles that have been advertised twice ahead of this meeting and in the Minutes of past meetings as well as on the PAC Facebook Parent Group are Secretary and Vice Chair.

For the position of PAC Chair, we have one nomination of Rachel Siu - asked once, asked twice and asked three times. Rachel M makes a motion for Rachel S as Chair, Cindy firsts and Julie seconds. All vote unanimously for Rachel Siu as Chair. Rachel Siu is now voted in as Chair.

For position of Vice Chair, no nomination present. The role will remain open and we will need to be filled in September.

For the position of DPAC, we have one nomination of Julie Herndier - asked once, asked twice and asked three times. Rachel M makes a motion for Julie H as DPAC, Cindy firsts and Julia seconds. All vote unanimously for Julie Herndier as DPAC. Julie Herndier is now voted in as DPAC.

For the position of Treasurer, we have one nomination of Cindy Ghashghaee - asked once, asked twice and asked three times. Rachel M makes a motion for Cindy as Treasurer, Julie firsts and Jen Speers seconds. All vote unanimously for Cindy Ghashghaee as Treasurer. Cindy Ghashghaee is now voted in as Treasurer.

Rachel M makes a nomination for Elana Vaupotic to stand for Secretary. Additional call for nominations are made once, twice, three times. Rachel M makes a motion for Elana as Secretary, Jules first, Cindy seconds. All vote unanimously for Elana Vaupotic as Secretary. Elana is now voted in as the Secretary.

Rachel MacInnes agrees to stay on as the Immediate Past Chair. This is greatly appreciated.

Rachel MacInnes makes a motion to adjourn the meeting at 8:39 pm. First - Cindy. Second - Jules.

Next meeting will be scheduled in September. The date is to be confirmed and published on the Holly PAC website once the new PAC Executive have had an opportunity to meet with the new principal.

This concludes for the formal minutes.

On an unofficial note: the 2022/2023 PAC would like to thank Julia Melish and Erica Ediger for their passionate and knowledgeable contributions to Holly Elementary in their roles as DPAC and Treasurer respectively. They each made a significant impact on the PAC and were instrumental in helping the PAC survive the pandemic and prepare for a new era of Holly PAC. Thank you so much. Ladies. You will both be missed.